

TFIN50_1

Financial Accounting I - Part 1

Contents

xi **Course Overview**

1 Unit 1: Basic Settings

3	Lesson: Managing Organizational Units in Financial Accounting
9	Exercise 1: Create and Maintain a New Company Code
17	Exercise 2: Display the Global Settings of a Company Code, in Particular the Settings for Business Area Financial Statements
21	Exercise 3: Assign a New Company Code to a Controlling Area
24	Lesson: New General Ledger Accounting
29	Exercise 4: Check the Basic Settings in New General Ledger Accounting
33	Lesson: Explaining the Variant Principle
35	Lesson: Maintaining Fiscal Year Variants
39	Exercise 5: Create and Maintain Fiscal Year Variants
44	Lesson: Understanding the Basic Functions of Currencies
55	Exercise 6: Answer Questions About Currencies

65 Unit 2: Master Data

67	Lesson: Maintaining General Ledger Accounts
77	Exercise 7: Create New Account Groups and Create General Ledger Accounts
97	Lesson: Maintaining Profit Centers and Segments
103	Exercise 8: Maintaining Profit Centers, Cost Centers, and Segments
109	Lesson: Maintaining Customer and Vendor Accounts
119	Exercise 9: Create Account Groups and Maintain Customer or Vendor Accounts
129	Exercise 10: Check and Maintain (if Necessary) the Field-Status Configuration
133	Exercise 11: Define Sensitive Fields

151	Unit 3:	Document Control
152		Lesson: Configuring the Header and Line Items of FI Documents
159		Exercise 12: Create a New Number Range and a New Document Type
163		Exercise 13: Classify the New Document Type for Document Splitting
169		Exercise 14: Create a New Field Status Group and Assign it to a General Ledger Account
173		Lesson: Maintaining Posting Periods
179		Exercise 15: Create Posting Period Variants and Maintain Posting Periods
184		Lesson: Maintaining Posting Authorizations
187		Exercise 16: Create a New Tolerance Group and Assign it to Your User
191		Lesson: Creating Simple Documents in Financial Accounting
195		Exercise 17: Post FI Documents
211	Unit 4:	Posting Control
213		Lesson: Analyzing Document Splitting
219		Exercise 18: Post a Document with Document Splitting
225		Lesson: Maintaining Default Values
229		Exercise 19: Maintain Default Values
233		Lesson: Configuring Change Control
237		Exercise 20: Maintain the Change Control for One Field
242		Lesson: Configuring Document Reversal
245		Exercise 21: Post a Document Reversal and Control the System Settings
250		Lesson: Configuring Payment Terms and Cash Discounts
259		Exercise 22: Maintain a New Payment Term, Assign it to a Vendor, and Post an Invoice
269		Lesson: Understanding and Maintaining Taxes and Tax Codes
279		Exercise 23: Create a New Tax Code and Use it to Post a Customer Invoice
284		Lesson: Maintaining and Posting Cross-Company Code Transactions
287		Exercise 24: Configure and Post Cross-Company Code Transactions
293		Exercise 25: Post and Display Cross-Company Code Transactions
297		Lesson: Configuring Real-Time Integration
301		Exercise 26: Configure a Real-Time Integration Variant and Assign it

321	Unit 5:	Clearing
322		Lesson: Performing Open Item Clearing
325		Exercise 28: Clear an Account
337		Exercise 29: Post with Clearing
342		Lesson: Analyzing and Posting Payment Differences
349		Exercise 30: Handle Payment Differences
355		Lesson: Dealing with Exchange Rate Differences
363	Unit 6:	Parking Documents
364		Lesson: Managing Document Parking (Basics) and Hold Documents
369		Exercise 31: Hold and Park Documents
377		Lesson: Processing Parked Documents
383		Exercise 32: Process Parked Documents
389		Lesson: Managing Document Parking and Workflow
399		Exercise 33: Enter a Financial Document Using Document Parking and Workflow

TFIN50_2

Financial Accounting I - Part 2

xi **Course Overview**

1 Unit 1: Automatic Payments

3	Lesson: Explaining the Automatic Payment Run
6	Lesson: Maintaining Bank Accounts
11	Exercise 1: Define a House Bank
17	Lesson: Maintaining Key Fields for Automatic Payments
21	Exercise 2: Maintain Vendor Master Records
29	Exercise 3: Enter Invoices for Automatic Payments
36	Lesson: Configuring the Payment Program
47	Exercise 4: Configure the Payment Program
61	Lesson: Running the Payment Program
79	Exercise 5: Running the Payment Program
89	Lesson: Managing the Payment Medium Workbench
97	Exercise 6: Payment Medium Workbench
109	Lesson: Automating the Payment Run

117 Unit 2: Dunning Program

119	Lesson: Explaining the Dunning Program
121	Exercise 7: Test your General Dunning Program Knowledge
125	Lesson: Maintaining the Key Fields for the Dunning Program
129	Exercise 8: Maintain a Customer Master Record
133	Exercise 9: Maintain the Financial Accounting Documents for Dunning
137	Lesson: Configuring the Dunning Program
145	Exercise 10: Set Up a New Dunning Procedure
153	Lesson: Executing the Dunning Program
157	Exercise 11: Explain the Purpose of the Parameters
171	Exercise 12: Explain how to Create Dunning Proposals
177	Exercise 13: Edit the Proposal
185	Exercise 14: Execute a Dunning Process

227	Unit 4:	Basics of Parallel Accounting
228		Lesson: Outlining the Basics for Parallel Accounting
235	Unit 5:	Accounts Approach
236		Lesson: Outlining the Accounts Approach
243		Exercise 16: Create Sample Accounts for the Accounts Approach and Change Financial Statement Versions
256		Lesson: Processing Manual Postings in the Accounts Approach
263		Exercise 17: Post Provisions Using the Accounts Approach
275	Unit 6:	Ledger Approach (Within New General Ledger Accounting)
276		Lesson: Outlining the Ledger Approach
285		Exercise 18: Post a Document Without Valuation Differences
291		Exercise 19: Check General Settings of the Ledger Approach
295		Lesson: Processing Manual Postings in the Ledger Approach
303		Exercise 20: Post Provisions Using the Ledger Approach
317	Unit 7:	Financial Closing Overview and Basic Settings
318		Lesson: Explaining the Periodic Closing Process
323	Unit 8:	The Financial Statements
324		Lesson: Managing Financial Statements
333		Exercise 21: Create Financial Statements
339		Lesson: Executing Drilldown Reports
343		Exercise 22: Execute Drilldown Reports
353	Unit 9:	Receivables and Payables
355		Lesson: Creating Balance Confirmations
359		Exercise 23: Create a Balance Confirmation
365		Lesson: Managing the Foreign Currency Valuation
379		Exercise 24: Manage the Foreign Currency Valuation of Open Items
390		Lesson: Managing Value Adjustments
393		Exercise 25: Execute a Flat-Rate Individual Value Adjustment
400		Lesson: Regrouping Receivables and Payables
405		Exercise 26: Regroup Receivables According to Their Remaining Life

439	Unit 11:	Technical, Organizational, and Documentary Closing Activities
440		Lesson: Managing Technical Steps During the Period-End Closing Activities
448		Lesson: Executing the Balance Audit Trail
451		Exercise 28: Execute the Balance Audit Reports
455		Lesson: Posting Ledger Group-Specific FI Documents
459		Exercise 29: Ledger Group Postings
469	Unit 12:	Financial Closing Cockpit
470		Lesson: Managing the Financial Closing Cockpit
491		Exercise 30: Manage the Financial Closing Cockpit

TFIN52_1

Financial Accounting II - Part 1

Contents

xi **Course Overview**

1 Unit 1: Organizational Structures

2	Lesson: Assigning a Chart of Accounts and a Chart of Depreciation to a Company Code
9	Exercise 1: Assign a Chart of Depreciation to a Company Code
16	Lesson: Assigning Management Accounting Objects to Fixed Assets
18	Lesson: Defining How Depreciation Areas Post to the General Ledger (G/L)
21	Exercise 2: Define Depreciation Areas and Post Values to the General Ledger (G/L)
27	Lesson: Understanding the Importance of Asset Classes in Fixed Assets

35 Unit 2: Master Data

37	Lesson: Explaining the Components of an Asset Class
41	Exercise 3: Use Number Assignment for FI-AA
43	Exercise 4: Use Account Determination
51	Exercise 5: Maintain the Screen Layout of Asset Master Data
57	Exercise 6: Maintain the Screen Layout of Asset Depreciation Areas
63	Exercise 7: Copy Asset Classes from Reference
67	Exercise 8: Display Asset Class 4000
69	Exercise 9: Manage Asset Classes for LVA
72	Lesson: Creating and Changing Master Data in Asset Accounting
77	Exercise 10: Create Asset Master Records
89	Exercise 11: Maintain Time-Dependent Data
94	Lesson: Carrying Out Mass Changes to Asset Master Data Using a Worklist
97	Exercise 12: Define the User Fields and Mass Changes of Asset Master Records

111 Unit 3: Asset Transactions

- 113 Lesson: Creating Acquisitions
- 125 Exercise 13: Post an Integrated Asset Acquisition and Analyze the Asset Value in the Asset Explorer
- 132 Lesson: Posting Asset Acquisitions with the Profit Center and Segment Characteristics
- 141 Exercise 14: Create a Fixed Asset and Post Acquisition
- 151 Exercise 15: Fill Master Data for Segment and Profit Center Reporting
- 155 Lesson: Posting Non-Integrated Asset Acquisitions and Understanding the Integration with Materials Management (MM)
- 157 Exercise 16: Make Various Non-Integrated Asset Acquisition Postings
- 169 Exercise 17: Make Postings Integrated with Materials Management
- 177 Lesson: Posting Integrated and Non-Integrated Asset Retirements
- 181 Exercise 18: Post Integrated Asset Retirements with Accounts Receivable (AR)
- 190 Lesson: Performing Transfers Within Company Code and Intercompany Asset Transfers
- 193 Exercise 19: Transfer Assets Within Company Code
- 203 Exercise 20: Post Intercompany Asset Transactions (Within One Company)
- 209 Exercise 21: Post Intercompany Asset Transfer (Across Company Boundaries)
- 215 Lesson: Representing, Distributing, and Settling Assets Under Construction
- 219 Exercise 22: Create and Post to an Asset Under Construction (AuC) and Settle It to Completed Assets
- 226 Lesson: Entering and Analyzing Unplanned Depreciation
- 229 Exercise 23: Post Unplanned Depreciation

245 Unit 4: Periodic Processing and Valuation

- 246 Lesson: Defining Depreciation Areas, Keys, Calculation, and Posting
- 249 Exercise 24: Analyze Depreciation Areas
- 259 Exercise 25: Understand and Maintain Depreciation Keys
- 269 Exercise 26: Maintain Time-Dependent Depreciation Parameters
- 275 Exercise 27: Analyze Cost-Accounting Depreciation Area
- 281 Exercise 28: Execute and Analyze the Depreciation Run
- 290 Lesson: Executing Programs for Fiscal Year Change and Year-End Closing in Asset Accounting
- 295 Exercise 29: Execute Year-End Closing in Asset Accounting (FI-AA)

307	Unit 5:	Information System
308		Lesson: Executing Various Asset Accounting Reports Using SAP List Viewer and Sort Variants
311		Exercise 30: Analyze the Asset Portfolio
316		Lesson: Executing Depreciation and Transaction Simulation
321		Exercise 31: Forecast Future Depreciation Amounts
328		Lesson: Understanding the Layout of an Asset History Sheet
331		Exercise 32: Execute the Asset History Sheet
337	Unit 6:	Reporting Requirements in Financials
338		Lesson: Listing Reporting Tools for Financials
353	Unit 7:	Standard Reports in Financial and Management Accounting
354		Lesson: Using the Information Systems
363		Exercise 33: Find and Execute Standard Reports
367		Lesson: Using Report Variants and Variables
371		Exercise 34: Create a Report Variant and Use Report Variables
385	Unit 8:	SAP List Viewer
386		Lesson: Presenting the SAP List Viewer
395		Exercise 35: Display a G/L Line Item List, Sort, Subtotal, and Filter
400		Lesson: Editing a Display Variant
403		Exercise 36: Use the Generic Functions of the SAP List Viewer
407		Lesson: Using Additional Selection Criteria in FI Reports
415		Exercise 37: Use Additional Selection Options in FI Line Item Reports
425	Unit 9:	Drilldown Reporting
426		Lesson: Introducing Drilldown Reports
432		Lesson: Navigating in Classic Drilldown Reports
437		Exercise 38: Navigate in a Classic Drilldown Report
444		Lesson: Navigating in Graphical Drilldown Reports
447		Exercise 39: Navigate in a Graphical Drilldown Report
455		Lesson: Optimizing Report Execution
459		Exercise 40: Execute a Report in the Background and Create an Extract

TFIN52_2

Financial Accounting II - Part 2

Contents

xi	Course Overview
1	Unit 1: SAP CRM Introduction
2	Lesson: SAP CRM Introduction
9	Exercise 1: Log On to the SAP CRM System and Personalize Settings for the WebClient UI
13	Exercise 2: Use the WebClient UI Application Quotation
17	Unit 2: Transaction Processing
18	Lesson: Structuring SAP CRM Business Transactions
21	Exercise 3: Analyze an SAP CRM Business Transaction
24	Lesson: Configuring CRM Business Transactions
31	Exercise 4: Configure a CRM Business Transaction
43	Exercise 5: Configure Copying Control Settings
49	Lesson: Configuring Basic Transaction Functions
53	Exercise 6: Configure Text Determination
63	Exercise 7: Configure Incompleteness Checks
73	Unit 3: Activity Management
74	Lesson: Maintaining Activities
79	Exercise 8: Analyze CRM Activities
88	Lesson: Configuring Activities
91	Exercise 9: Configure a New Type of Activity
101	Unit 4: Partner Determination
102	Lesson: Determining Partners in Business Transactions
105	Exercise 10: Analyze Partner Processing
110	Lesson: Configuring Partner Determination
115	Exercise 11: Create an Access Sequence and Include It in a New Partner Determination Procedure
127	Unit 5: Action Processing
128	Lesson: Processing Actions in Business Transactions
131	Exercise 12: Display and Execute Actions
135	Lesson: Configuring Actions

157	Unit 6:	Introduction to CRM Pricing
158		Lesson: Checking General CRM Pricing Options
159		Exercise 15: Analyze Pricing Customizing
177		Lesson: Maintaining Price Conditions
181		Exercise 16: Configure Condition Maintenance
193	Unit 7:	CRM Billing
194		Lesson: Processing Billing Documents
203		Exercise 17: Create a Billing Document
210		Lesson: Configuring the SAP Customer Relationship Management (SAP CRM) Billing Application
217		Exercise 18: Analyze Billing Customizing
225	Unit 8:	Solution Overview
226		Lesson: Introducing SAP CRM Functions and Architecture
235		Exercise 19: Analyze and Prepare Data for Data Exchange Between SAP ERP and SAP CRM
245	Unit 9:	Data Exchange with the SAP ERP Back-End System
247		Lesson: Maintaining Basic Settings for Data Exchange
253		Exercise 20: Verify Connection Settings
257		Lesson: Synchronizing Customizing Data
263		Exercise 21: Create a Filter and Start the Initial Load
269		Exercise 22: Determine the Relevant Adapter Object
277		Exercise 23: Monitor the Inbound Queue
284		Lesson: Downloading Data from SAP ERP to SAP CRM
289		Exercise 24: Display an Adapter Object
297		Exercise 25: Display a Messaging Bdoc Type
306		Lesson: Performing Delta Load from SAP ERP to SAP CRM
309		Exercise 26: Analyze Delta Load Customizing
315		Exercise 27: Perform a Delta Load
320		Lesson: Uploading Data from SAP CRM to SAP ERP
327		Exercise 28: Analyze Settings in the Administration Console